

**IDAHO DEPARTMENT OF COMMERCE
IDAHO TRAVEL COUNCIL
FY2013 ADMINISTRATION PROGRAM
JULY 1, 2012 - MARCH 31, 2013**

	FY2013 BUDGET	FY2013 EXPENDITURES	DIFFERENCE	% SPENT
ADMINISTRATIVE PROGRAM BUDGET	\$722,274.30			
PERSONNEL COSTS				
Salary & Fringe Benefits (\$713,500 total)	605,000.00	493,974.35	111,025.65	81.65%
% of Total 83.8% TOTAL PERSONNEL COSTS	\$605,000.00	\$493,974.35	\$111,025.65	81.65%
FIXED OPERATING COSTS				
Rent	25,000.00	12,340.28	12,659.72	49.36%
Phone-Staff & Council	7,000.00	4,377.96	2,622.04	62.54%
Travel - In State	0.00		0.00	
Supplies, printing, postage, rentals, etc.	23,000.00	16,800.71	6,199.29	73.05%
Council Travel Expense	18,000.00	17,073.11	926.89	94.85%
Legal Fees	1,200.00	1,128.26	71.74	94.02%
Transaction Fee	4,000.00	3,778.08	221.92	94.45%
Legislative Audit	5,060.00	5,060.00	0.00	100.00%
Workshops, Training Programs	0.00		0.00	
Strategic Planning; Webinars				
Grant Training Workshop; Film Conf				
Capital Outlay (one time)	1,600.00	5,884.97	(4,284.97)	367.81%
11.7% TOTAL FIXED OPERATING COSTS	\$84,860.00	\$66,443.37	\$18,416.63	78.30%
INSTATE MARKETING PROGRAM	0.00		0.00	
ASSOC MEMBERSHIP/PUBLICATIONS	20,000.00	18,435.00	1,565.00	92.18%
TIA, TTRA, OWAA, SATW, IRPA, AFCI, NASJA, ABA, NTA, SGMP, NATJA NCSTD, WSTPC & BSS				
ASSOC CONFERENCES	12,000.00	8,650.00	3,350.00	72.08%
ESTO, PNWER, SATW, TIAA, TTRA, NASJA, AFCI				
4.4% TOTAL ASSOC MEMBERSHIP/PUBS ASSOC CONFERENCES	\$32,000.00	\$27,085.00	\$4,915.00	84.64%
0.1% CONTINGENCY	414.30		414.30	0.00%
TOTAL ADMINISTRATION COSTS	\$722,274.30	\$587,502.72	\$134,771.58	81.34%
TOTAL RECEIPTS TO DATE + FY12 BALANCE FORWARD		641,486.65		
LESS: FY2013 Expenditures to date		(587,502.72)		
LESS: State Tax Commission Fee		(6,825.00)		
ADMINISTRATION CASH BALANCE		47,158.93		